

Town of Westerly Housing Authority

5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891

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MEETING MINUTES

BOARD OF COMMISSIONERS

**TUESDAY, NOVEMBER 10, 2015 6:00 PM PARK VIEW
APARTMENTS**

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Commissioners was called to order by the Chairman, Brian Lumnah. Present for roll call: Commissioner Lauren Matarese, Commissioner Gary Murano, and Commissioner Mike Gulluscio. Also present was the Executive Director, William Valentine and Attorney, George Comolli. Commissioner Barbara Rofrano was excused. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

MINUTES

Commissioner Matarese made a motion to accept the minutes of the October 13, 2015 board meeting. Seconded by Commissioner Murano, the motion passed.

Commissioner Murano made a motion to accept the minutes of the

November 3, 2015 board meeting. Seconded by Commissioner Matarese, the motion passed.

TREASURE'S REPORT

Commissioner Murano made a motion to table the Treasurer's Report. Seconded by Commissioner Matarese, the motion passed.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Murano and seconded by Commissioner Matarese, motion passed.

REPORT OF LEGAL COUNSEL

The legal counsel had nothing to report.

TENANT INPUT

Tenant's raised concerns that the front door security cameras not working with the new Cox cable boxes. The E.D. has made many attempts to have Cox cable correct the issue, however they have not responded. Legal Counsel will assist the E.D. in getting the matter resolved. Residents at Park View would like to have power to their units from the Generator. Discussion concerning bathroom designs shower stalls vs. tubs. Tenants would like the office to engage the services of the WARM Shelter residents to provide car clean-off services after snow storms. The E.D. raised concerns regarding liability insurance.

BILL & COMMUNICATIONS

The Executive Director reported that all bills were paid.

REPORT OF COMMITTEES

None

UNFINISHED BUSINESS

- **PV Additional Parking: Pending Town Council action.**
- **Tenant Charge Review: Motion made by Commissioner Matarese to approve the change to tenant charges to 'actual cost'. Discussion was held and then seconded by Commissioner Gulluscio, motion passed.**
- **Park View Bathroom Rehab: Motion made by Commissioner Gulluscio to have tubs installed on the second floor units and shower stalls with built in benches installed on first floor units. Discussion was held and the project to be amended to rehab 15 units instead of 10. Seconded by Commissioner Matarese, motion passed.**

NEW BUSINESS

- **Policy Review - Travel Reimbursement: Motion made by Commissioner Matarese to Table. Seconded by Commissioner Gulluscio, the motion passed.**
- **Monitoring Agent – White Rock Inn: Motion made by Commissioner Gulluscio to approve the request to become the Monitoring Agent.**

Discussion was held concerning the fee structure of \$50 per unit annually for monitoring. Seconded by Commissioner Matarese, motion passed.

EXECUTIVE SESSION

None

ADJOURMENT

There was motioned for the next meeting to be held at Chestnut Court, December 8, 2015 at 6 pm and then adjournment by Commissioner Matarese and Seconded by Commissioner Gulluscio, motion passed.